

Finance Internship

The British Council – Amsterdam

Finance Team

Are you passionate about numbers? Are you an analytical thinker? Do you want a great start to a career in finance and administration? Our finance team is seeking an intern to assist with day to day accounting tasks, financial planning, forecasting and reporting. In addition, you will carry out various administrative tasks and have input to financial systems development projects. This is a fantastic opportunity to practice the accounting knowledge gained from your course as well as contribute to the smooth running of our operation.

The British Council is the UK's international cultural relations body. We have offices in over 110 countries across the globe. In the Netherlands our work is focused on providing access to UK qualifications by arranging English language and distance learning examinations. We also deal with projects in the fields of Arts, Science and English and work with a wide range of partners across the country.

This internship is an ideal opportunity to gain a good working knowledge of various financial processes. The British Council uses SAP which is a leading business software package used by many organisations globally. You will have an opportunity to access our extensive training database, participate in training webinars on various SAP modules, and apply the knowledge gained in practise.

We are looking for a **Bachelor** student who is following a study in finance, accounting, business administration or similar programmes. You should have strong numeracy and analytical skills. Attention to detail, good time management and flexibility in approach towards the work is critical. You should also have strong computer skills, particularly in creation and manipulation of spreadsheets. Knowledge of an accounting package would be an advantage. Good oral and written English communication skills are essential.

The internship is designed to **start as soon as possible** for a period of 6 to 7 months and must be part of your study program. You will be working 5 days per week (36 hours). The allowance will be **€500 per month** and travel costs will be reimbursed to a **maximum of €250 per month**.

The British Council is committed to a policy of equal opportunity and is keen to reflect the diversity of society at every level within the organisation. We welcome applications from all sections of the community.

Please visit www.britishcouncil.nl for more information about the British Council.

If you wish to apply, please send your CV and cover letter to miriam.desire@britishcouncil.nl by Sunday 7 July 2019. Interviews will be held in the week of 15 July 2019. The start date is to be discussed.